

Boards and Committees Selection Process

Section 2.12.2.2 of the Umbrella Final Agreement states that the Council of Yukon First Nations or Yukon First Nations, as the case may be, shall put forward their nominations for a number of boards and committees.

At CYFN's Leadership meeting December 2006, a resolution was passed stating that a CYFN Boards Selection Committee will be tasked with the job of recommending nominations to these boards and committees. Leadership also approved the committee's terms of reference and selection criteria.

This committee consists of CYFN's Manager of Natural Resources and Environment, CYFN's Executive Director and one of CYFN staff member whose field relates to the subject matter and a community member.

The purpose of this committee is to identify suitable candidates for nomination so that their names can then be submitted to the CYFN Leadership for final consideration.

CYFN Boards and Committees Selection Process:

- 1) Once there are up-coming board vacancies, the coordinator will advertise a "call for applications" in the local newspapers; fax out the "call for applications" to the Yukon First Nations and also contact people on the database who have expressed an interest in the various boards and committees. It is important that your contact information is kept up to date.
- 2) Contact the CYFN Boards and Committees Coordinator for an application form or obtain one from the CYFN website.
- 3) Complete and return the application form, along with a copy of your resume and a cover letter, before the submission date.
- 4) Once all the applications have been submitted before the submission deadline, the coordinator will put together a binder of all the applications and any other related information to help the CYFN Boards Selection Committee make their best selections based on the CYFN Boards and Committee Criteria.
- 5) Once the CYFN Selection Committee met and made their selections, they go to the next CYFN Leadership as a recommendation only. CYFN Leadership makes the final decision on who gets nominated.

- 6) These nominations are then sent to the Federal or Territorial Government Minister responsible for that board.
- 7) The Minister will write an appointment letter to the successful candidate with his or her board term and any other related information. This is also cc'd to CYFN and the board or committee that is involved.
- 8) Once a members term is near completion, the CYFN Coordinator will contact the board or committee to complete a CYFN Board evaluation form. This form tells the CYFN Selection Committee how a member has performed during their term on that board. There can be questions like, did the board member get along with staff and other board members; Did the board member show up to all the meetings, etc.

You can also obtain the application forms on CYFN's website at www.cyfn.ca, or at the Council of Yukon First Nations office, 2166-2nd Avenue, Whitehorse, Yukon, Y1A 4P1.

For more information, you can contact Ann Marie Swan at (867) 393-9236 or annmarie.swan@cyfn.net.